

CIA Exam Review (Days Vary Depending on Part)

This class is for individuals who are preparing to sit for the Certified Internal Auditor (CIA) exam. The class is sponsored by the Institute of Internal Auditors (IIA) and uses the CIA Learning System materials in class.

Part 1: The Internal Audit Activity's Role in Governance, Risk, and Control

Individuals completing this course should be prepared to take Part 1 of the Certified Internal Auditor Exam. The individual will understand the purpose of internal auditing and the skills an internal auditor must possess for professional success. The participant will be introduced to the IIA Code of Ethics and understand the Internal Auditor's role within a professional organization.

Key Topics:

- Comply with The IIA's Attribute Standards
- Establish a risk-based plan to determine the priorities of internal audit activity
- Understand the internal audit activity's role in organizational governance
- Perform other internal audit roles and responsibilities
- Governance, risk, and control knowledge elements
- Plan engagements

Part 2: Conducting the Internal Audit Engagement

Individuals completing this module should be prepared to take Part 2 of the Certified Internal Auditor Exam. This module concentrates on gaining the applicable knowledge to conduct an internal audit. Individuals will obtain knowledge regarding data gathering tools, data collection processes, and data analysis. This module also teaches the individual the various types of internal audits.

Key Topics:

- Conduct engagements
- Conduct specific engagements
- Monitor engagement outcomes
- Exercise fraud knowledge elements
- Utilize engagement tools

Part 3: Business Analysis and Information Technology

Individuals completing this module should be prepared to take Part 3 of the Certified Internal Auditor Exam. The individual will concentrate on developing knowledge of financial accounting skills such as financial statement analysis and cash management. Other topics to be covered include managerial accounting concepts such as capital budgeting and operating budgets, and the importance of information technology during the internal audit.

Key Topics:

- Employ appropriate business processes during the internal audit
- Utilize financial accounting and finance
- Apply concepts from managerial accounting
- Recall regulatory, legal, and economics concepts
- Implement information technology tools for the internal audit

Part 4: Business Management Skills

Individuals completing this module should be prepared to take Part 4 of the Certified Internal Auditor Exam. Module 4 presents information regarding business management skills. Topics will include understanding various business environments, behavioral management, and the soft skills internal auditors must possess for professional success.

Key Topics:

- Apply strategic management solutions
- Master knowledge of global business environments
- Access organizational behavior techniques for appropriate internal audits
- Implement management skills during the internal audit
- Development negotiation techniques

Who should attend:

- Auditors and compliance specialists who are preparing to sit for the CIA Exam